



Job Title: Level 3 Apprentice Early Years Practitioner
Hours: 28.5 hours per week over 3, 10 hours days
Position: All year round
Pay: From £10 per hour in the first year
Venue: footprints@hattonhill nursery, Alwyn Avenue, Litherland, L21 9NZ

Job Purpose

To support the delivery of high-quality care and education in our footprints@hattonhill nursery for children aged from birth to 4 years in line with the Early Years Foundation Stage (EYFS). You will learn on the job, developing knowledge, skills, and professional behaviours necessary for a career in early years. This includes assisting in planning activities, supporting children's development, and maintaining a safe, nurturing environment.

Your Role

As an Apprentice Early Year Practitioner, you will

- Assist in the daily care and supervision of children, ensuring a safe, stimulating, and inclusive environment.
- Support the planning and delivery of age-appropriate activities that promote learning and development across the EYFS areas.
- Observe, record, and reflect on children's progress, contributing to their learning journeys and assessments.
- Develop positive relationships with children, parents, carers, and colleagues.
- Promote children's well-being, independence, and positive behaviour.
- Help with setting up and tidying away activities, maintaining cleanliness and safety standards.
- Attend regular training sessions and complete coursework as part of the apprenticeship programme.
- Comply with all safeguarding, health & safety, and confidentiality policies and procedures.
- Participate in team meetings, planning sessions, and professional development activities.

What We are Looking For

- A genuine passion for working with young children and supporting their development.
- Good communication and interpersonal skills.
- Ability to work flexibly and as part of a team.
- Understanding of the EYFS framework and child development principles.
- **This post would be ideally suited to someone with an existing level 2 early years qualification who is looking to further their knowledge and qualification level.**

The duties and responsibilities in this job description are not exhaustive or restrictive, changes and other duties relevant to this post may be added. This job description may be reviewed in the future.

Other Information

- Physical Demands The work requires normal physical effort. It may occasionally involve lifting and handling of play equipment and other resources and to be involved in practical activities and the physical care of young children.
- Working Conditions Sessions are mainly nursery based, but staff will also be expected to attend other venues to support services or attend training.
- General The duties and responsibilities in this job description are not restrictive and the post holder may be required to undertake any other duties which may be required from time to time. Any such duties should not, however, substantially change the general character of the post.

Criminal Records Bureau and Other Checks

- A full enhanced DBS disclosure will be undertaken, and any adverse findings could result in any offer of employment being withdrawn.
- Previous employer/college references will be required.
- Qualification checks will be undertaken.
- Eligibility to work in UK.
- Other checks may be undertaken.

PERSON SPECIFICATION – ESSENTIAL (or willingness to work towards)

Experience

- Some experience working in an early years setting.

Skills/Knowledge/Aptitudes

- Ability to work effectively with colleagues in the delivery of high-quality provision.
- Ability to build and maintain positive relationships with children and parent/carers in order to meet individual needs of children.
- Good communication, interpersonal and organisational skills.
- An understanding of the Early Years Foundation Stage framework.
- Ability to promote a positive ethos and role model positive attributes.
- Good personal numeracy and literacy skills
- Awareness of inclusion, especially within a setting
- Effective use of ICT to support learning.
- Knowledge and understanding of child protection issues, practices and procedures.

Team Working

- Demonstrates a non-judgemental approach to values, views and needs of others. Sees other people's point of view and encourages and respects views that are different from own. Takes time to get to know people and how they operate.

Adaptability

- Supports the change process, remaining positive during times of change. Willingly co-operates with others and highlights potential problems in a positive and supportive way.

Professional Values and Practice

- Ability to build and maintain successful relationships with children and adults, treating them consistently, with respect and consideration.
- Ability to work collaboratively with colleagues both within school/Children's Centre and other organisations.
- Ability to improve own practice through observations, evaluation and discussion with colleagues.
- High expectations of all children; respect for their social, cultural, linguistic, religious and ethnic backgrounds; and commitment to raising their early year's development.
- Ability to work collaboratively with colleagues, and carry out role effectively, knowing when to seek help and advice.
- Able to liaise sensitively and effectively with parents and carers, recognising their role their child's learning.
- Able to improve their own practice through observations, evaluation and discussion with colleagues.

OTHER DETAILS

- From £10 per hour in the first year (dependant on age)
- Hours 7.45am to 6pm over 4 full days with a 30 minute unpaid break and a 15 minute paid break.
- All year round
- Place of work: our footprints@hattonhill nursery
- The post is subject to all checks highlighted above
- The post is subject to a 12-week probationary period

To apply, please email sarah@firststepsenterprise.co.uk