

Job Title: Baby Room Leader, footprints@hattonhill nursery

Location: Litherland, Liverpool, L21 9NZ

Salary: Circa £26,000 (dependant on qualifications and experience)

Position: Full-Time

Start Date: As soon as possible

Are you a nurturing, enthusiastic, and experienced early years professional? footprints@hattonhill nursery is looking for a passionate, **Baby Room Leader** to join our dedicated team and lead our baby room with care, creativity and confidence.

About Us

footprints@hattonhill is a community-based nursery set in the heart of the Ford and Litherland community. We provide care and early years education for all children aged from birth, 51 weeks of the year between the hours of 8am and 6pm.

Our recent Ofsted inspection in September 2022 graded us GOOD in all areas. Inspectors commented that “children benefit from a highly successful transition programme when they join this nursery... children are confident and self-assured”, “children engage fully with the exciting activities on offer in this well-resourced nursery”, “partnerships with parents is a particular strength of this nursery”.

Your Role

As Baby Room Leader, you will:

- Lead the daily operations of the baby room (0-18 months), ensuring a high standard of care and education
- Provide a nurturing and stimulating environment for our youngest children
- Support, mentor and supervise a team of practitioners, promoting best practices in all areas
- Work closely with parents/carers, building strong partnerships to support each child’s learning and wellbeing
- Monitor and assess children’s progress in line with the EYFS framework
- Ensure health, safety, and safeguarding standards are always met

What We Are Looking For

- A level 3 (or higher) full and relevant qualification in Early Years Childcare
- At least 2 years of experience working with babies in a nursery setting
- Previous leadership or senior practitioner experience (desirable)
- A sound understanding of the EYFS, safeguarding, and child development
- Strong communication and organisational skills
- A kind, caring, and positive attitude

We Offer

- A supportive and friendly working environment
- Ongoing professional development, training and promotion opportunities
- Competitive salary and staff benefits
- Opportunities to grow and progress within nursery
- 50% discounted childcare at our nurseries
- Pension scheme*
- Life insurance*
- Uniform

The duties and responsibilities in this job description are not exhaustive or restrictive, changes and other duties relevant to this post may be added. This job description may be reviewed in the future.

Other Information

- Physical Demands The work requires normal physical effort. It may occasionally involve lifting and handling of play equipment and other resources and to be involved in practical activities and the physical care of young children.
- Working Conditions Sessions are mainly nursery based, but staff will also be expected to attend other venues to support services or attend training.
- General The duties and responsibilities in this job description are not restrictive and the post holder may be required to undertake any other duties which may be required from time to time. Any such duties should not, however, substantially change the general character of the post.

Criminal Records Bureau and Other Checks

- A full enhanced DBS disclosure will be undertaken, and any adverse findings could result in any offer of employment being withdrawn.
- Previous employer references will be requested

- Qualification checks will be undertaken
- Eligibility to work in UK
- Other checks may be undertaken

Person Specification

Qualifications & Training

- NVQ level 3 or higher qualification in childcare
- A current paediatric first aid certificate (can be arranged if expired) and willingness to be an appointed person in first aid administration
- Food Safety certificate (can be arranged if expired)
- Willingness to participate in relevant training and development opportunities

Experience

- A minimum of 2 years, experience post-qualified working with the 0-2 age group.
- Experience of implementing policies and procedures in accordance with current legislation.
- Experience of delivering a high-quality learning environment through good interaction and planned activities based on observations
- Some experience of being in a position of responsibility an advantage*

Skills/Knowledge/Aptitudes

- Ability to work effectively with colleagues in the delivery of high-quality provision.
- Ability to build and maintain positive relationships with children and parent/carers in order to meet individual needs of children.
- Good communication, interpersonal and organisational skills.
- Ability to support language development interventions.
- Experience of working within or implementing effective key worker systems.
- Good understanding of the Safeguarding, Welfare and Learning and Development requirements in the Early Years Foundation Stage framework.
- Thorough knowledge of all aspects of child development and an understanding of the range of factors affecting development.
- Ability to promote a positive ethos and role model positive attributes
- Good personal numeracy and literacy skills
- Awareness of inclusion, especially within a setting
- Effective use of ICT to support learning and administrative tasks
- Able to demonstrate an up-to-date knowledge of current developments and legislation relating to early years education and childcare.
- Knowledge and understanding of child protection issues, practices and procedures.

Team Working

- Demonstrates a non-judgemental approach to values, views and needs of others. Sees other people's point of view and encourages and respects views that are different from own. Takes time to get to know people and how they operate.

Adaptability

- Supports the change process, remaining positive during times of change. Willingly co-operates with others and highlights potential problems in a positive and supportive way.

Professional Values and Practice

- Ability to build and maintain successful relationships with children and adults, treating them consistently, with respect and consideration.
- Ability to work collaboratively with colleagues both within school/Children's Centre and other organisations.
- Ability to improve own practice through observations, evaluation and discussion with colleagues.
- High expectations of all children; respect for their social, cultural, linguistic, religious and ethnic backgrounds; and commitment to raising their early year's development.
- Ability to work collaboratively with colleagues, and carry out role effectively, knowing when to seek help and advice.
- Able to liaise sensitively and effectively with parents and carers, recognising their role their child's learning.
- Able to improve their own practice through observations, evaluation and discussion with colleagues.

(* denotes desirable)

Other Details

- Wage: Circa £26,000 (dependant on qualifications and experience)
- 38 hours per week, 4 days 8am to 6pm
- Annual leave 20 days plus bank holidays. Some days will be required to be taken between the Christmas and New Year period.
- Place of work: footprints@hattonhill nursery.
- The post is subject to all checks highlighted above
- The post is subject to a 12-week probationary period
- Application forms can be found here
<https://firststepsenterprise.co.uk/vacancies/application-form/>