



Coronavirus (Covid-19) Pandemic Risk Assessment

Activity:	Childcare during Coronavirus (Covid-19) Pandemic		Setting:	footprints@kingskids	
Assessment Date:	24 th February 2022	Proposed Review Timeframe:	In line with government changes or sooner if required	Signed:	SMercer

Hazard	Risk	Individuals at risk	Risk Rating	Control Measures What are we doing now?	Notes/Additional Control Measures	Residual Risk
Staffing & spread of Covid-19 virus to staff, children and families	Serious respiratory illness, death	All building users including staff, children, catering, cleaning & site staff	High	☐ Staff are strongly recommended not to present at club if they are exhibiting any of the related symptoms of Covid-19 such as a new continual cough, or a temperature in excess of 37.8°C, or anosmia (loss of taste or smell) Staff are encouraged to self-isolate and book a PCR test. https://www.gov.uk/government/publications/covid-19-people-with-covid-19-and-their-contacts/covid-19-people-with-covid-19-and-their-contacts	Ear thermometer with disposable plastic cups Ensure staff daily registers are completed accurately. Ensure staff understand their duty of care to colleagues, children and families. Staff given time off to attend a vaccination appointment.	Medium
				☐ Staff are strongly recommended not to present at club if they test positive on either a LFT or PCR test until they have completed the required isolation period.		
				☐ Staff are asked to declare if they are clinically extremely vulnerable. https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/19-july-guidance-on-protecting-people-who-are-clinically-extremely-vulnerable-from-covid-19		
				☐ Staff are <u>very strongly</u> encouraged to take up the full vaccination offer.		

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Children & spread of Covid-19 virus to staff, children and families	Infection spread leading to serious respiratory illness, death	All building users including staff, children, catering, cleaning & site staff	High	☐ Families are strongly recommended not to present their child at club if the child is exhibiting any of the related symptoms of Covid-19 such as a new continual cough, or a temperature in excess of 37.8°C, or anosmia (loss of taste or smell). Families are encouraged to immediately self-isolate and book them a PCR test. https://www.gov.uk/government/publications/covid-19-people-with-covid-19-and-their-contacts/covid-19-people-with-covid-19-and-their-contacts ☐ Families are strongly encouraged not to present their children at club if they test positive on either a LFT or PCR test until they have completed the required isolation period. ☐ Children already in attendance at school should not arrive at the setting if they exhibit any signs of a new continuous cough or a temperature in excess of 37.8 °C or anosmia. If symptoms have appeared throughout the school day, school should already have put arrangements in place for children to isolate and be collected. ☐ Children already in attendance at the club who exhibit any signs of a new continuous cough or a temperature in excess of 37.8 °C or anosmia will be assessed by staff and recommend parents or carers collect them immediately. Public Health advice to isolate and book a test will be given. https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested	In-ear thermometer – as above. Identify an isolation area for children and identify toilet arrangements. Ensure PPE is available to the staff member working directly with the child if the child presents unwell whilst in attendance at nursery and is awaiting going home.	Medium
Inadequate cleaning & spread of Covid-19 virus	Infection spread leading to serious	All building users including staff,	High	☐ Club rooms, public and school areas and toilets will be cleaned by contract cleaners each morning prior to staff and children's arrival and frequently touched contact	Carry out inventory check of cleaning and sanitary products and stock at regular intervals, restocking, as necessary.	Medium

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to staff, children and families	respiratory illness, death	children, catering, cleaning & site staff		areas prior to the club session by club staff using regular cleaning materials. ☐ All bins will be lined, and the liner removed at the end of the day, sealed/knotted and placed in the outside bins in the centre carpark by club staff. ☐ Regularly check stocks of cleaning chemicals, liquid soap, paper towels, tissues, toilet roll, bin bags etc. and request additional supplies as necessary. ☐ Ensure disposable tissues are available in each room for both staff and children. <u>For cleaning after an individual with symptoms and suspected of Covid-19 has left the setting:</u> https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings ☐ PPE (gloves and apron) must be worn. Wash hands with warm water and soap for 20 seconds after PPE has been removed. ☐ All cleaning materials are double bagged and disposed of in the outdoor bins. ☐ All surfaces that the symptomatic person has come into contact with should be cleaned and disinfected, including all potentially contaminated and frequently touched areas such as bathrooms, door handles, telephones, grab rails in corridors and stairwells.		

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				☐ Public areas (not including club room) where a symptomatic person has passed through and spent minimal time but which are not visibly contaminated with body fluids, such as public spaces and corridors, can be cleaned thoroughly as normal. ☐ As an additional support a Deep Cleaning Company has been identified to ensure that if a breakout is detected they will attend at short notice to sanitise the whole building and contents.		
Inadequate hand washing & spread of Covid-19 virus to staff, children and families	Infection spread leading to serious respiratory illness, death	All building users including staff, children, catering, cleaning & site staff	High	☐ Staff and visitors will be asked to wash their hands upon arrival in the designated bathroom in the FWBC and/or sanitise immediately upon entering the club room. ☐ Children will be instructed to wash/sanitise their hands immediately on arrival and before and eating/drinking. ☐ Children advised on correct hand washing technique (see hand wash guidance). ☐ Alcohol based hand cleansers/gels (containing at least 60% alcohol) can be used if soap and water are not available but is not a substitute for hand washing.	Information posters are displayed around the setting as appropriate. Ensure all sinks have necessary stock of hand gel, paper towels and lined bins are close by. Restock, as necessary. Ensure all children, staff and visitors attending understand how to wash hands correctly and this is regularly revisited.	Medium
Inadequate personal protection & PPE & spread of Covid-19 virus to staff, children and families	Infection spread leading to serious respiratory illness, death	All building users including staff, children, catering, cleaning & site staff	High	☐ Generally, PPE is not required to be worn by staff indoors during a session where only children are present <u>other than</u> for staff members caring for children who display symptoms of Covid-19. However, if a situation arises where staff deem it necessary, they may wear a face shield/mask in which case this will be to the discretion of the individual staff member.	Ensure adequate bins and tissues are made available. Ensure setting has a stock of all advised PPE including disposable gloves, aprons, face masks and eye shields. Restock, as appropriate.	Medium

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				☐ To continue to minimise transmission and as part of our duty towards each other, our children and families, we will continue to advise the use of face coverings by staff and visitors in crowded and/or communal areas and when children are arriving and departing from club as a recommended requirement. ☐ Transparent face coverings or visors can be worn to assist communication with someone who relies on lip reading, clear sound or facial expression. The face shield should be wiped over with an antibacterial wipe before and after each use. Face visors should not replace fabric face coverings unless for the above reason ☐ When worn, and in order to minimise the risk to colleagues from used Personal Protective Equipment (PPE), it is essential that it is removed in a safe manner. To begin with, remove the apron. If you have worn gloves, remove them next by turning them inside out in one single motion. ☐ Disposable items should be placed in the bin immediately. ☐ Used tissues will be put in a bin immediately (as above – all waste bins to be lined.	Ensure all staff and children know the procedures to follow. Signage as appropriate.	
Visitors & spread of Covid-19 virus to staff, children and families	Infection spread leading to serious respiratory illness, death	All building users including staff, children, catering, cleaning &	High	☐ To continue to minimise transmission and as part of our duty towards each other, our children and families, we will continue to discourage parents or carers entering into the club room unless by prior arrangement during quiet times. ☐ All visitors must be signed in and out of the setting and advised of our measures of control.	Ensure parents know drop off and pick up routines. Ensure FWBC staff know practice and procedures.	Low

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		site staff and visitors		☐ Where a health or education professional needs to visit to assess a child in our care. We will endeavour to arrange this so that it can take place outdoors or a quiet times as far as is reasonably practical.				
Managing confirmed cases of Covid-19 virus amongst staff, children and families	Infection spread leading to serious respiratory illness, death	All building users including staff, children, catering, cleaning &	High	☐ If the threshold of positive cases is met: - - a higher than previously experienced and/or rapidly increasing number of staff or student absences due to COVID-19 infection - evidence of severe disease due to COVID-19, for example if a pupil, student, child or staff member is admitted to hospital due to COVID-19 - a cluster of cases where there are concerns about the health needs of vulnerable staff or students within the affected group the Outbreak Management Plan will be actioned.	See all steps in Outbreak Management Plan attached.			
Further Action Required					Date Action Completed	Date RA Reviewed	Significant Changes Y/N	Shared with Staff Date or N/A
This risk assessment must be read and followed in conjunction with other applicable risk assessments for the setting.						November 21	Yes	09.11.21
All current setting policies apply in relation to safeguarding and child protection, accident and illness, emergency evacuation and lockdown, EYFS.						1 st December 2021	Yes	December 21
						1 st January 2022	No	
						24 th February 2022	Yes	28.02.2022